

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

MINUTES COUNCIL MEETING TUESDAY, AUGUST 13, 2024 AT 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The Mayor called the meeting to order at 7:00 p.m. along with Councilors: Claire Riley, Nunzio Scarfone, Paul Sharp and Bernadette Kerr. Staff member present was Operations Superintendent Shawn Hughes, and Acting Clerk Jessica Laberge. There was one member of the public in attendance and one present online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-159 Bernadette Kerr and Claire Riley: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES – July 9, 2024 Regular Council Meeting Minutes

Resolution 2024-160 Nunzio Scarfone and Paul Sharp: Be it resolved that the Minutes of the July 9, 2024 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – July 2024

Resolution 2024-161 Claire Riley and Bernadette Kerr: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$32,379.74 and general accounts totaling \$434,624.11 for the month of July 2024 be accepted as presented. **'Carried'**

6. PRESENTATIONS AND DELEGATIONS - None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – General Update
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
 - Report from Ben Mousseau By-law Officer (Encl.)
 - Report from CAO Jenny Leblond re: By-law Enforcement Officer (Encl.)
 - Report from CAO Jenny Leblond re: Phragmite Control (Encl.)
- (c) Committee Reports
 - Minutes, General Government, June 19, 2024, 2024 (Encl.)

(d) Correspondence

- Letter OPP Re: 2025 annual billing statement
- AMO Watchfile, July 11, 2024 (Encl.)
- AMO Watchfile, July 18, 2024 (Encl.)

Resolution 2024-162 Paul Sharp and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed August 1, 2024 (Encl.)

Resolution 2024-163 Bernadette Kerr and Claire Riley: Be it resolved that the Budget Report printed August 1, 2024, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

(a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

Resolution 2024-164 Nunzio Scarfone and Paul Sharp: Be it resolved that Council accept the July 6, to August 9, 2024, Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

(b) Memo to Council from CAO Jenny Leblond Re: River Road Washout (Encl.)

Resolution 2024-165 Nunzio Scarfone and Bernadette Kerr: Be it resolved that Council approve the CAO and Operations Superintendent to spend up to \$18,000 from Capital Expenditure Reserves to pave the washed out portion of River Road. **‘Carried’**

(c) Report to Council to award the Winter Sand Tender (Encl.)

Resolution 2024-166 Paul Sharp and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm award Tender CH 2024-02, for the supply and delivery of 2,700 tonnes of screened winter sand, to A. Miron Topsoil for the lowest bid of \$48,510.90 including HST for the 2024 season, and further that the Mayor and CAO sign and execute an agreement. **‘Carried’**

11. NEW BUSINESS

(a) By-law 2024-21, A by-law to Amend the Procedural By-law (Encl.)

Resolution 2024-167 Claire Riley and Bernadette Kerr: Be it resolved that by-law 2024-21, being a by-law to amend by-law 2023-16 to govern the calling, place and proceedings of meetings of Council and its Committees, the conduct of its members and public notice of meetings, be read a first second and third time and passed this August 13, 2024. **‘Carried’**

(b) Recommendation from General Government Code of Conduct Policy 8.15 (Encl.)

Resolution 2024-168 Nunzio Scarfone and Bernadette Kerr: Be it resolved that Council approves a recommendation from General Government and approves Policy 8.15 Council Code of Conduct Policy. **‘Carried’**

(c) Memo to Council from Planner Chris Jones re: ZBA Sawmill (Encl.)

Resolution 2024-169 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the report from Planner Chris Jones, in regards to a zoning amendment to permit a sawmill. **‘Carried’**

Resolution 2024-170 Paul Sharp and Claire Riley: Be it resolved that Council of the Corporation of the Township of Chisholm directs staff to send a letter, to the applicant for the zoning amendment to permit a sawmill at 1493 Chiswick Line, to inform them that: 1. Official

Plan is currently in review, which may affect the zoning by-law; 2. Council defers a decision at this time; 3. Staff will be in contact with the next steps. **‘Carried’**

(d) Memo to Council from Planner Chris Jones re: ZBA Accessory Residential Unit (Encl.)
Resolution 2024-171 Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the report from Planner Chris Jones in regards to a zoning amendment for an additional residential unit. **‘Carried’**

Resolution 2024-172 Be it resolved that the Council of the Corporation of the Township of Chisholm directs staff to write a letter to the applicant for the zoning amendment to permit an additional residential unit at 1933 Memorial Park Dr. to inform them that: 1. Official Plan is currently in review, which may affect the zoning by-law; 2. Council defers a decision at this time; 3. Staff will be in contact with the next steps. **‘Carried’**

(e) Resolution to adopt the Strategic Plan Goals and the 2024 Operational Plan

Resolution 2024-173 Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm adopt the Strategic Plan Goals and the 2024 Operational Plan. **‘Carried’**

(f) Recommendation to Council, Re: Engagement Site Participant Registration (Encl.)

Resolution 2024-174 Nunzio Scarfone and Paul Sharp: Be it resolved that the Council of the Township of Chisholm approves the proposed registration form as prepared by staff for the Engagement Site participant registration. **‘Carried’**

(g) Invitation to Mayor for Powassan Fall Fair Aug 31, 2024 (Encl.)

Resolution 2024-175 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor to attend and participate in the Powassan Fall Fair Opening Ceremonies on August 31, 2024. **‘Carried’**

(h) Recommendation from Recreation Committee to appoint 2 new members (Encl.)

Resolution 2024-176 Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm approves the appointing of Ian Vanblyderveen and Suad Radwan to the Recreation Committee. **‘Carried’**

(i) Appoint members at large to Cemetery Committee (Encl.)

Resolution 2024-177 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm appoint the following members of the community to the Cemetery Committee: Wayne Wright, Susan Ford, and Jamie Anderson. **‘Carried’**

(j) Resolution Support from Twp of Terrace Bay Re: Funding for OPP small rural municipalities (Encl.)

Resolution 2024-178 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm supports a resolution passed by the Township of Terrace Bay calling on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities, and further that this resolution be forwarded to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, MPP Vic Fedeli, and Association of Municipalities of Ontario. **‘Carried’**

12. ADJOURNMENT

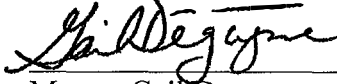
(a) By-law 2024-22 being a By-law to confirm the proceedings of the council meeting.

Resolution 2024-179 Claire Riley and Paul Sharp: Be it resolved that by-law 2024-22, being a by-law to confirm the proceedings of the August 13, 2024 Council meeting, be read a first second and third time and passed this August 13, 2024. **'Carried'**

(b) Resolution re: Adjournment.

Resolution 2024-180 Bernadette Kerr and Nunzio Scarfone: Be it resolved that Council now adjourn this meeting, and will meet again on September 10, 2024 or at the call of the chair.

'Carried'



Mayor, Gail Degagne



CAO Clerk Treasurer, Jennistine Leblond